

SURVIVE-TO-THRIVE: IDENTIFICATION

Proper identification is critical to acquire government assistance, employment, housing, and sustainable transportation.

STATE IDENTIFICATION

If a participant has lost their state ID but knows their ID number, you can request a replacement card online at azmvdnow.gov. However, suppose the ID number is unknown, or they're asking for an ID for the first time. In that case, the participant can create an account at azmvdnow.gov, start the application, and schedule an appointment at the local MVD office. Application and ID requirements are available in the helpful links below. The typical cost for a new ID is \$25; a replacement ID is \$12.* The Department of Corrections (prison) releases inmates with a temporary ID to acquire a permanent ID within 30 days of release.

BIRTH CERTIFICATE

Obtain birth certificates by contacting or submitting an online application through the Vital Records department of the participant's state of birth. A simple web search such as "Kansas vital records" will pull up the information you need. Alternatively, a participant can fill out an online request through vitalchek.com; this may be the easiest route. You can access other documents such as marriage, death, and divorce certificates on vitalchek.com. Prices and requirements vary based on state.*

SOCIAL SECURITY CARD

To request a replacement social security card, a participant should create an online account on SSA.gov or go to the local Social Security Office. Participants must be a U.S. citizen age 18 or older with a U.S. mailing address; are not requesting a name change or any other change to your card; and have a driver's license or state-issued identification card. The social security application and instructions are included in the helpful links below. Applying for a social security card is free.

*The RE:center does accept benevolence requests for identification procurement costs. Approval will depend on participant interview with RE:center staff and funds available.

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WHAT IF THE PARTICIPANT DOES NOT HAVE ANY FORMS OF ID AND DOES NOT KNOW THEIR SOCIAL SECURITY NUMBER OR ANY OTHER IDENTIFICATION NUMBERS?

In this predicament, the best place to start is the birth certificate. Depending on the state, it may not require a state identification card or social security number. However, participants will need to know their location of birth, date of birth, mother's full legal maiden name, and father's full legal name. This process may only apply to vitalchek.com. Working through a state's vital record office may require more steps. Always call the vital records office to determine the best course of action.

The certified birth certificate copy does require a physical mailing address. If your participant is homeless, this can be tricky. Anyone living in transitional housing or a motel is still considered homeless. Many temporary housing options do not allow residents to collect mail and recommend PO Boxes, a burdensome expense. Some states only allow physical mailing addresses; others require the billing address to be the same as the mailing address. Please talk to RE:center staff if you and your participant have an issue with this. If a RE:center funds the birth certificate benevolence request, the RE:center staff will assist you.

You may also want to have a participant call the Homeless ID Project. Unfortunately, this project does not have a Navajo County office, but they offer remote services and directions. Their information is provided in the helpful links below.

WHAT IF THE PARTICIPANT IS A TRIBAL MEMBER?

In some cases, it may be easier for a tribal member to secure a tribal ID than a state ID if they are a registered tribal member. Contacting the county's Vital Records office can be a start as they maintain the tribal member roll and provide direction on obtaining a replacement tribal ID card. In addition, there are local offices on reservations (typically at Indian Health Service facilities) where the participant can directly go to begin the process. Suppose a participant never enrolled as a tribal member. In that case, they can apply for a blood quantum analysis then apply through the tribe. They must know their ancestry and provide a birth certificate. Please look through the resources provided in this packet and reach out to staff if you need any guidance.



HELPFUL LINKS



[Request a Replacement
Social Security Card](#)



[Social Security Website](#)



[Vital Chek \(Birth, Divorce,
Marriage, & Death Certs\)](#)



[Navajo County Vital
Records \(locations &
applications\)](#)



[AZ Motor Vehicle
Department Online](#)



[Arizona State ID
Requirements](#)



[Homeless ID Project:
Remote Service Advisory](#)

TRIBAL IDENTIFICATION RESOURCES

"Tribal Enrollment processes enrollment appeals for members of tribes that have adverse enrollment actions by Bureau officials. An adverse enrollment action results from the preparation of a tribal roll subject to Secretarial approval or an appeal to the Secretary is provided for in the tribal governing document.

The program develops or updates policies, regulations and guidelines concerning tribal enrollment systems.

Tribal Enrollment reviews and approves applications to share in judgment fund per capita distribution to tribal lineal descendents as part of the roll used for distribution of funds appropriated in satisfaction of a Court judgment.

Tribal Government personnel, usually an Enrollment Clerk, located at a regional or agency office processes applications for Certificates of Degree of Indian Blood (CDIB) and Indian Preference in Employment, BIA Form 4432, to anyone who can provide documentation that he or she descends from an American Indian tribe.

The Tribal Enrollment Specialist reviews requests for Indian blood degree changes, certifies enrollment for eagle feather permits, issues Identification cards to individuals eligible to exercise off-reservation treaty rights, and evaluates and approves commercial fishing licenses.

As more tribes develop Indian Gaming activities, the Tribal Enrollment was compelled to serve as a clearinghouse for enrollment information for those individuals seeking to become members of Federally recognized tribes. Tribal Government staff receives numerous inquiries daily; therefore, the division developed tribal profiles, which includes membership criteria for the tribes receiving the most requests such as the Cherokee Nation."

"Division of Tribal Government Services." Indian Affairs, www.bia.gov/bia/ois/tgs.

TRIBAL IDENTIFICATION RESOURCES: WHITE MOUNTAIN APACHE TRIBE

"Application must be made in writing on an approved form. Persons enrolled as members of any other tribes, bands or groups of Indians shall not be included on the White Mountain Apache Tribal Membership Roll.

The membership of the White Mountain Apache Tribe consists of those persons specified in Article II of the Constitution of the White Mountain Apache Tribe and their direct lineal descendants, who qualify for membership. Any applicant for membership must be a citizen of the United States.

Article II of the Constitution of the White Mountain Apache Tribe states that all persons who were qualified for and were accepted into membership in the White Mountain Apache Tribe under the membership requirements as of the date of enactment of this constitution are tribal members.

There is also a blood quantum requirement that you be at least one-half ($\frac{1}{2}$) degree or more Indian blood, of a federally recognized Indian tribe or tribes, and at least one-fourth ($\frac{1}{4}$) degree of that must be White Mountain Apache blood.

For more information, consult the White Mountain Apache Enrollment Code (thorpe.ou.edu/archives/apache/enrollment.html).

The White Mountain Apache Tribe can be reached at:

PO BOX 700

Whiteriver, Arizona 85941

Phone (928) 338-4346 or 1-877-338-9628

Official Website: whitemountainapache.org"

AAA Native Arts. "White Mountain Apache." Apache Addresses, Enrollment and Blood Quantum Requirements. www.aaanativearts.com/apache/apache_enrollment_blood_quantum.htm.

TRIBAL IDENTIFICATION RESOURCES: NAVAJO NATION

"How can I become an enrolled member of the Navajo Nation? How can I find my Navajo Roots? (Ancestry)

A person MUST be at least 1/4 (one quarter) Navajo to be enrolled as a member of the Navajo Nation. To determine if you are eligible for tribal membership, contact the Navajo tribe.

How can I find information about travelling to the Navajo Reservation?

Navajo Office of Vital Records
Indian Rte 100, Window Rock, AZ 86515
Telephone: 928-871-6386 or 928-729-4020

Individual tribes determine tribal membership.

Additional resources links to trace Native American ancestry are provide below:

The U.S. National Archives and Records Administration
8601 Adelphi Road, College Park, MD 20740-6001
Telephone: 1-86-NARA-NARA or 1-866-272-6272U.S.

Department of the Interior
1849 C Street, NW
Washington, DC 20240
Phone: 202-208-3100

Contact the Navajo tribe to see if they have records of your ancestors."

"Frequently Asked Questions." Welcome to the Navajo Nation Government, www.navajo-nnsn.gov/contact.htm.



TRIBAL IDENTIFICATION RESOURCES: HOPI TRIBE

"The purpose of Hopi Tribal Enrollment is for the following reasons which may assist an individual.

- To receive health care at Indian Health Services (depending on the area of residence).
- To be eligible for education or scholarship benefits.
- To acquire domestic needs for adults, such as, coal and wood permits.
- To receive benefits thorough the Hopi Tribe's Guidance Center, i.e. burialTo acquire Hopi Tribal Membership Card for identification purpose.
- Other tribal benefits offered by the Hopi Tribe.

The requirements to be eligible for Hopi Tribal Membership is as follows:

- A person must meet the one-fourth (1/4) Hopi-Tewa Indian blood or more and be a lineal descent from any Hopi-Tewa Indian person whose name appears on the 12/31/37 Hopi Basic Membership Roll.
- A person must not be enrolled with any other tribe, as dual enrollment is prohibited.

Membership Criteria/Eligibility

In accordance with the Constitution and By-Laws of the Hopi Tribe, ARTICE II-MEMBERSHIP provides the criteria and eligibility for enrolled membership.

Enrollment Forms

Please contact our office to obtain the following enrollment forms:

Abstract of Enrolled Member Record
Membership Application and Instructions
Article II – Membership
Certificate of Indian Blood (CIB)
Enrollment Abstract of Pending Applicant
Notice of Death of a Member
Request for Verification of Enrollment Status
Statement of Relinquishment of Membership
Verification of Indian Preference for Employment (BIA 4432 Form)"

Hopi Enrollment Office
PO Box 123
Kykotsmovi, AZ 86030
Phone: (928) 734-3152
Fax: (928) 734-3159
Email: mscott@hopi.nsn.us -or- lyowytewa@hopi.nsn.us

"Enrollment." The Hopi Tribe, 18 Mar. 2020, www.hopi-nsn.gov/tribal-services/tribal-membership/enrollment/.



IDENTIFICATION RESOURCES: SOCIAL SECURITY CARD

You must be able to verify some information about yourself and:

- Have a valid email address;
- Have a Social Security number;
- Have a U.S. mailing address;
- and Be at least 18 years of age.

You can only create an account using your own personal information and for your own exclusive use.

You cannot create an account on behalf of another person or using another person's information or identity, even if you have that person's written permission.

For example, you cannot create an account for another person:

- With whom you have a business relationship;
- For whom you are a representative payee; or
- For whom you are an appointed representative.
- Unauthorized use of this service may subject you to criminal or civil penalties, or both.

To secure a replacement card online, participants must know:

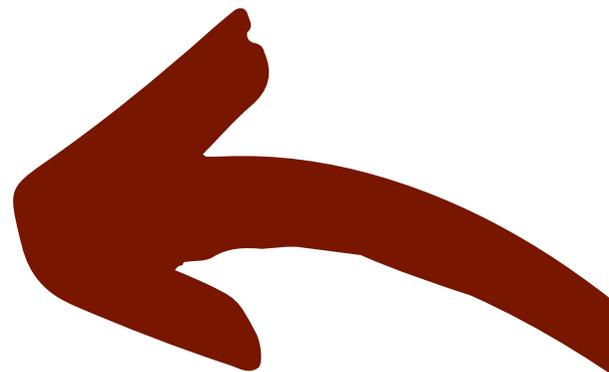
- Their driver's license or state ID number
- The state the license and ID were issued from
- A mailing address
- Phone number
- Their social security number

Social Security Office for Northern Navajo County:

2715 S Woodlands VLG B
Flagstaff, AZ 86001
Office: 1-877-319-0735
TTY: 1-800-325-0778
Fax: 1-833-950-3659

Social Security Office for Southern Navajo County:

2500 E Cooley STE 407
Show Low, AZ 85901
Office: 1-877-850-7831
TTY: 1-800-325-0778
Fax: 1-833-940-2145



What original documents do I need?

Citizenship

We can accept only certain documents as proof of U.S. citizenship. These include a U.S. birth certificate or a U.S. passport.

Age

You must present your birth certificate. If one exists, you must submit it. If a birth certificate does not exist, we may be able to accept your:

- Religious record made before the age of 5 showing your date of birth;
- U.S. hospital record of your birth; or
- U.S. passport.

Anyone age 12 or older requesting an original Social Security number must appear in person for an interview. We will ask for evidence to show you do not have a Social Security number. Here are examples of documents you can use to prove a Social Security number was never assigned:

- If you lived outside the United States for an extended period, a current or previous passport, school and/or employment records, and any other record that would show long-term residence outside the United States could be used to show you do not have a Social Security number.
- If you have lived in the United States and you are applying for an original Social Security number, we may ask you for information about the schools you attended or we may ask you to provide copies of tax records that would show you were never assigned a Social Security number.

Identity

We can accept only certain documents as proof of identity. An acceptable document must be current (not expired) and show your name, identifying information (date of birth or age) and preferably a recent photograph. For example, as proof of identity Social Security must see your:

- U.S. driver's license;
- State-issued non-driver identification card; or
- U.S. passport.

If you do not have one of these specific documents or you cannot get a replacement for one of them within 10 days, we will ask to see other documents. Any documents submitted, including the following, must be current (not expired) and show your name, identifying information (date of birth or age) and preferably a recent photograph:

- Employee identification card;
- School identification card;
- Health insurance card (not a Medicare card); or
- U.S. military identification card.

Note: We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity. However, you must provide at least two separate documents.

"YOU MUST PRESENT ORIGINAL DOCUMENTS OR COPIES CERTIFIED BY THE AGENCY THAT ISSUED THEM. WE CANNOT ACCEPT PHOTOCOPIES OR NOTARIZED COPIES. ALL DOCUMENTS MUST BE CURRENT (NOT EXPIRED). WE CANNOT ACCEPT A RECEIPT SHOWING YOU APPLIED FOR THE DOCUMENT."