



# COMMUNITY MENTOR RESPONSIBILITIES

Thank you for being a Community Mentor with the Navajo County RE:entry Project! ***We look forward to you continuing to help our participants be better, productive citizens in our community.*** Here are some expectations set from our participants and our organization to make sure you and the participant are a success in this program:

- Submit Community Mentor application and complete Community Mentor training if accepted.
- Responsive communication with your participant by returning calls, texts, and emails in a timely manner
- Responsive communication with staff by returning email, phone, and text messages in a timely manner. This includes concerns (i.e. loss of contact) you have with your participant.
- Attend 6 of 12 monthly Community Coach Support meetings.
- Participate in the NCRP texting program
- Become a member of the Community Mentor Facebook Group (if you are a Facebook member)
- Access the resource manual links on the Navajo County RE:entry Project website and familiarize yourself with the resources provided. It is your responsibility to understand the Navajo County resources so you can provide the needed support and guidance
- When matched with a participant, a three to six month commitment is expected
- Submit the online Community Coach Check-In Report at the end of each month if you are matched with a participant
- Report any changes to your address, phone number, and email as soon as possible to staff
- Complete all required readings and trainings as requested
- Abide by the Confidentiality and Mandatory Reporting Statement which you agreed to with your signature
- Regular in person meetings with your participant
- Complete Community Coach surveys as requested

## **Qualifications for Navajo County RE:entry Project Community Mentor:**

- Must be 21 years or older
- Must have a personal vehicle and provide a copy of driver's license and vehicle insurance policy
- Ability to commit as a volunteer for one year
- Volunteers will need to submit to a criminal background check with the understanding that it is acceptable to have a criminal record
- It is a requirement to be off community supervision for two years
- Must attend a live Community Mentor training